# Meeting Minutes

## Date and Time:

02/04/2023

## Location:

Online via zoom

## Meeting Attendees:

* HuangGuoYueYang, Kuah Jia Chen, Ong Di Sheng, Tee Shun Yao

## Apologies:

* None

## Absentees:

* None

## Minute Taker and Time Keeper:

* HuangGuoYueYang

## Agenda

The agenda should be agreed on before the meeting – by e-mail, group chat, etc. It should be distributed to the invitees suitably before the meeting, such that all team members can consider their contributions for each point.

| **AGENDA TOPIC 1** | | | | |
| --- | --- | --- | --- | --- |
| **TIME ALLOCATED** |  | **LED BY:** | | Kuah Jia Chen |
|  | | | | |
| **DISCUSSION** |  | | | |
| * Discuss the discarded alternatives listed | | | | |
| **CONCLUSION** |  | | | |
| * domain model and design rationale is done | | | | |

| **AGENDA TOPIC 2** | | | | |
| --- | --- | --- | --- | --- |
| **TIME ALLOCATED** |  | **LED BY:** | | Huang Guo YueYang |
|  | | | | |
| **DISCUSSION** |  | | | |
| * Discuss and work on the wifi page together * Discuss the prototype | | | | |
| **CONCLUSION** |  | | | |
| * wiki page is done * prototype is done | | | | |

| **AGENDA TOPIC 3** | | | | |
| --- | --- | --- | --- | --- |
| **TIME ALLOCATED** |  | **LED BY:** | | Tee Shun Yao |
|  | | | | |
| **DISCUSSION** |  | | | |
| * git pull and push | | | | |
| **CONCLUSION** |  | | | |
| * all members pull and push their work into the git | | | | |

## Next Meeting

Date: 06/04/2023(Thursday)

Time: 4 pm  
Place: Monash University